



# TENANT REGISTRATION FORM

**OFFICE USE ONLY:**

Date FORM Received \_\_\_\_\_

FEE Received

Check # \_\_\_\_\_ Cash \_\_\_\_\_

ASSOCIATION LOT #: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

**HOMEOWNER'S CONTACT INFORMATION:**

FULL NAME (please print) \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

PRIMARY PHONE #: \_\_\_\_\_ ALTERNATIVE PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**LESSEE / TENANT CONTACT INFORMATION:**

FULL NAME (please print) \_\_\_\_\_

STARTING DATE OF RENTAL CONTRACT: \_\_\_\_\_

EXPIRATION DATE OF RENTAL CONTRACT: \_\_\_\_\_

PRIMARY PHONE #: \_\_\_\_\_ ALTERNATIVE PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**MANAGEMENT COMPANY CONTACT INFORMATION:**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PRIMARY PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**HOMEOWNER INITIALS REQUIRED:**

\_\_\_\_\_ Homeowner has provided a copy of the Covenants/Bylaws (CC&Rs) and HOA Rules and Regulations to Lessee/Tenant.

\_\_\_\_\_ Homeowner is fully responsible for actions of the Lessee/Tenant in relation to violation of the Covenants/Bylaws (CC&Rs) and HOA.

\_\_\_\_\_ Homeowner must notify HOA if management company changes and provide contact information and effective date of that change.

**LESSEE / TENANT INITIALS REQUIRED:**

\_\_\_\_\_ The Lessee/Tenant acknowledges receipt of the Covenants/Bylaws (CC&Rs) and HOA Rules and Regulations and agrees to adhere to all policies contained therein.

\_\_\_\_\_ A copy of the signed Association Tenant Registration Form will be forwarded to the HOA within 5 (five) business days on the commencement of the lease along with a **\$25.00 registration fee.**

\_\_\_\_\_  
**OWNER / LANDLORD SIGNATURE      DATE**

\_\_\_\_\_  
**LESSEE / TENANT SIGNATURE      DATE**